

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

OCTOBER 31

23

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on October 31, 2023 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift and Dan Jones (Jonathan Sams was absent)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Kenny Hickey, Brad Edrington, Jon Paul Campbell, Alex Guard, Jonathan Neanover, Logan Powell, Alex Beltran, John Moenster, Ann Burrell, Brad Ruppert, Dave Hopper, Cameron Goschinski, Ryan Cook and Duncan McDonel.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on October 9, 2023 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Mr. Boggs requested a resolution to rescind a motion approval of the monthly reports for September. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the rescission as stated above. All present voiced a "YEA" vote and the motion was passed.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. VanDeGrift and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Mike Jameson, Fire Chief, conducted a swearing in ceremony of Matthew Helton as a full time Fire/EMS Captain. Congratulations were given to Mr. Helton by all in attendance.

Ryan Cook, Cameron Goschinski and Duncan McDonel from Warren County Regional Planning came to the meeting to introduce themselves to the Board. Mr. Jones welcomed them and thanked them for the work they do for Regional Planning.

Brad Ruppert and David Hopper from LCNB attended the meeting to update the Board on current market conditions, to review the performance of the Township Investment portfolio and to give recommendation to sell low paying securities and purchase higher yielding investments.

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve a motion to allow LCNB Investment services to sell low paying securities and purchase higher yielding investments as they proposed during their presentation to the Board. All present voiced a "YEA" vote and the motion was passed.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, informed the Board that he received a request from Daniel Hill for an unpaid leave of absence beginning October 19, 2023 for approximately 8 weeks from his position of Volunteer Firefighter. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the unpaid leave of absence for a period of time not to exceed 8 weeks for Mr. Hill. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-10-07**. (A copy of the resolution will be included in the minutes.)

Chief Jameson, informed the Board that he received a request from Mark Hall for an unpaid leave of absence beginning October 7, 2023 to November 10, 2023 from his position of Part-time firefighter/EMT. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the unpaid leave of absence for a time period from October 7, 2023 to November 10, 2023 for Mr. Hall. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-10-08**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a resolution to create a new position within the Fire Department of Firefighter II/Advanced EMT. Mr. VanDeGrift made a motion, seconded by Mr. Jones to create a new position and adopt a job description for Firefighter II/Advanced EMT within the Fire Department effective October 31, 2023. All present voiced a "YEA" vote and the motion passed with **Resolution 23-10-09**. (A copy of the Resolution is included in the minutes.)

Chief Jameson informed the Board that a position for Full-Time Firefighter II/ Paramedic has been posted and both he and the Assistant Fire Chief have recommended Christopher Posega to fill the

position effective November 27, 2023 at the rate of \$23.00 per hour. This position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Christopher Posega as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-10-10**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for Full-Time Firefighter II/Advanced EMT has been posted and both he and the Assistant Fire Chief have recommended Ashley Brooks to fill the position effective November 27, 2023 at the rate of \$22.25 per hour. This position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Ashley Brooks as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-10-11**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for Full-Time Firefighter II/EMT Basic has been posted and both he and the Assistant Fire Chief have recommended Casey Brewer to fill the position effective November 27, 2023 at the rate of \$22.00 per hour. This position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Casey Brewer as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-10-12**. (A copy of the resolution will be included in the minutes.)

Alex Guard came to the meeting to ask about having a gift card raffle to raise funds for basketball hoops, basketballs and maybe some other items to promote outdoor activity for the staff. More detailed information will be forthcoming as they are determined.

Jon Paul Campbell, Deputy Chief, informed the Board that the unit day lunch meetings have occurred for the last 3 Mondays with training in the morning followed by lunch.

Deputy Chief Campbell informed the Board that the rangehood at Station 33 is in the process of being replaced with a standard size hood.

Deputy Chief Campbell informed the Board that the 3 new hires will be receiving a 2-week onboarding to get them ready to join their unit day.

Deputy Chief Campbell informed the Board that the crew at Station 33 went on a fire call in Franklin Township and were the first to arrive. The fire started on the deck and had spread to the attic when they got there. They were on scene for approximately 4 hours putting the fire out.

Road and Bridge:

Kenny Hickey, Road/Maintenance Supervisor, informed the Board that it is time to renew the Traffic Logix Cloud service for the speed radar sign at a cost of \$500.00 from Traffic Logix Corporation. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the renewal as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-10-13**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey informed the Board that street sweeping is needed for Stone Wall subdivision with Cardinal Landscaping providing the service for an amount not to exceed \$1,760.00. The Township will pay for the street sweeping initially and then be reimbursed by Warren County storm water funding. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve street sweeping Stone Wall Subdivision as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-10-14**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey informed the Board that he received a request from Washington Township to use our Township grinder for milling a small portion of their roadway. Mr. Hickey recommended that our employees would operate the equipment. This process should only take a couple of hours. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the request as stated above. All present voiced a "YEA" vote and the motion was passed.

Mr. Hickey informed the Board that repairs to Utility 32 at a cost of approximately \$3,000.00. The 2008 pickup is needing brakes and tires. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the repairs as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-10-15**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey informed the Board that Warren County Engineers office had requested acceptance of Shaker Run Section Four C, 4 D, 5 B and 5 C. Mr. Hickey stated that the repairs he requested were finally complete including the curb repairs and re-grouting of some of the storm drains. Mr. Hickey recommended that the request for acceptance be approved. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the acceptance. All present voiced a "YEA" vote and the motion was passed. (A letter will be sent to Warren County Engineers Office stating this information).

Administration:

Tammy Boggs, Township Administrator, informed the Board that the proposed Greentree Convenience Mart is being planned with the back of the building facing the road and the front of the building and gas pumps will be at the back of the lot. Warren County Zoning department stated that it follows the mixed-use zoning. The vehicle access will be on the side of the building.

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$5,005.71. The purchases are \$153.60 from The Home Depot, \$105.12 from Hunter Pizza, \$37.27 from Broadway Barrel House, \$470.77 from Costco, \$45.25 from BMV, \$100.00 from Ohio Auditor of State, \$9.99 from Crashplan, \$577.36 from Truck Pro, \$29.99 from Amazon, \$3,361.62 from Harrison HydraGen, \$6.84 from Wasabi and \$107.90 from Oberer's Flowers. Mr. VanDeGrift made a motion, seconded by Mr. Sams to subsequently approve the expenditures in the cumulative amount of \$5,005.71. All present voiced a "YEA" vote and the motion passed with **Resolution 23-10-16**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested a Resolution to update the Rules for Sending Flowers/Gifts to Employees and Family not to exceed \$75.00 without authorization. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the amount to \$75.00 as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-10-17**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received an update on the gas aggregation program. We will not be revising the current contract as AEP was not able to secure a rate that would be low enough to extend the current contract.

Mrs. Boggs informed the Board that the Warren County Township Association Dinner will be on Thursday November 9, 2023 at 6:00 p.m. Mr. Jones, Mr. VanDeGrift, Mr. Hickey, Mrs. Boggs and Mrs. Childers will be attending.

General Reports:

CORRESPONDENCE:

IN:

Letter from Ohio Secretary of State regarding the general elections and providing website to access.

Warren County Health Department quarterly report June – August 2023.

Email from Mr. Gavrilos regarding no parking signs in Shaker Run.

Email from Mr. Slusher regarding roadway in Buckeye Fields development.

Email from Ms. Wang regarding the opening of Last Mile Dr.

Email from Warren County Office of Grants Administration regarding FY2024 Community Development Block Grant Program.

OUT:

Letter to Mr. Parker regarding sick leave balances.

Letter to Mr. Patrick regarding time-of-service verification.

Letter to Warren County Engineer's Office regarding street standards.

Email to Mr. Gavrilos regarding no parking signs in Shaker Run.

Email to Mr. Slusher regarding roadway in Buckeye Fields development.

Letter to Warren County Building and Zoning regarding request to waive fees associated with the renovations at Station 31.

Letter to Warren County Regional Planning regarding Shaker Run Section 8C.

Resolution from Warren County Commissioners regarding the approval of waiving one development standard and approving site plan for Shaker Woods.
 Resolution from Warren County Commissioners approving site plan application for N&G Takhar Oil.
 Email to Ms. Wang regarding the opening of Last Mile Dr.
 Letter to the small business in the township for the Warren County Foundation and Duke Energy Foundation.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested that the rescind Resolution 23-10-06 regarding an amended certificate for the ARPA First Responder Retention Grant. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the rescission as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-10-18**. (A copy of the resolution is included in the minutes.)

Mrs. Childers requested the Board to approve an amended certificate and the 2023 Amended Permanent Appropriations. The amendment includes the addition of Union Village TIF Fund #2904 in the amount of \$59,131.57 and ARPA First Responder Retention Grant Funds in the amount of \$56,197.26. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the amended certificate and the 2023 Amended Permanent Appropriations. All present voiced a "YEA" vote and the motion passed with **Resolution 23-10-19**. (A copy of the resolution is included in the minutes.)

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 35194 through 35241 (copy to follow) and Vouchers 1031-2023 through 1131-2023.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/24/23	10/26/23	1063-2023	OTARMA	1000-892-0000	\$2,568.20	2023 CAPITAL DISTRIBUTION
9/27/23	10/10/23	981-2023	OTARMA	2031-892-0000	\$1,264.86	CLAIM PAYMENT 2007 TRACTOR REPAIRS
10/12/23	10/26/23	1056-2023	OTARMA C/O SEDGWICK CLAIMS MANAGMENT	2031-892-0000	\$162.98	INSURANCE CLAIM FOR TRACTOR DAMAGE
					\$3,996.04	
10/12/23	10/20/23	1040-2023	CITY OF MONROE	1000-591-0008	\$626,841.73	3RD QTR 2023 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
10/19/23	10/26/23	1064-2023	STATE OF OHIO	2275-519-0000	\$56,197.26	ARPA FIRST RESPONDER RETENTION FUNDS (DIRECT DEPOSIT)
					\$56,197.26	
9/29/23	10/10/23	982-2023	LASER IMAGING & DESIGN INC	2041-892-0000	\$384.00	C MCARTHUR CEMETERY FOUNDATION FEE SEC 17 LOT 1
					\$384.00	
10/23/23	10/26/23	1061-2023	M GLIATTI	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
10/2/23	10/12/23	1006-2023	PERENNIAL ADVANTAGE OF OHIO INC	2191-299-0000	\$797.12	LIFE SQUAD SERVICES
10/3/23	10/12/23	1007-2023	SEDGWICK CLAIMS MANAGEMENT INC	2191-299-0000	\$806.30	LIFE SQUAD SERVICES
10/3/23	10/12/23	1008-2023	GEICO SECURE INSURANCE CO	2191-299-0000	\$740.00	LIFE SQUAD SERVICES
10/3/23	10/12/23	1009-2023	BLUE CROSS BLUE SHIELD OF FLORIDA	2191-299-0000	\$88.82	LIFE SQUAD SERVICES
10/6/23	10/12/23	1010-2023	PERENNIAL ADVANTAGE OF OHIO INC	2191-299-0000	\$1,166.50	LIFE SQUAD SERVICES
10/10/23	10/12/23	1011-2023	AETNA	2191-299-0000	\$12.53	LIFE SQUAD SERVICES
10/10/23	10/12/23	1012-2023	AETNA	2191-299-0000	\$10.81	LIFE SQUAD SERVICES
10/11/23	10/12/23	1013-2023	M LINDON	2191-299-0000	\$116.31	LIFE SQUAD SERVICES
10/16/23	10/26/23	1057-2023	PERENNIAL ADVANTAGE OF OHIO INC	2191-299-0000	\$457.87	LIFE SQUAD SERVICES
10/18/23	10/26/23	1058-2023	TRICARE PAYMENT	2191-299-0000	\$108.25	LIFE SQUAD SERVICES
10/23/23	10/26/23	1060-2023	BLUE CROSS BLUE SHIELD OF ILLINOIS	2191-299-0000	\$94.05	LIFE SQUAD SERVICES
10/24/23	10/26/23	1062-2023	BUCKEYE COMMUNITY HEALTH PLAN	2191-299-0000	\$412.75	LIFE SQUAD SERVICES
10/25/23	10/30/23	1065-2023	CAREFACTOR	2191-299-0000	\$592.16	LIFE SQUAD SERVICES
10/25/23	10/30/23	1066-2023	ESSENCE HEALTH CARE INC	2191-299-0000	\$557.14	LIFE SQUAD SERVICES
10/2/23	10/12/23	1014-2023	UNITED HEALTHCARE	2191-299-0000	\$400.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/23	10/12/23	1015-2023	CGS	2191-299-0000	\$450.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/23	10/12/23	1016-2023	AETNA BETTER HEALTH	2191-299-0000	\$529.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/23	10/12/23	1017-2023	UNITED HEALTHCARE	2191-299-0000	\$534.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/23	10/12/23	1018-2023	ANTHEM BLUE	2191-299-0000	\$3,256.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/3/23	10/12/23	1019-2023	HWHO	2191-299-0000	\$223.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/3/23	10/12/23	1020-2023	HUMANA	2191-299-0000	\$558.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/3/23	10/12/23	1021-2023	CGS	2191-299-0000	\$4,594.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/4/23	10/12/23	1022-2023	AARP SUPPLEMENTAL	2191-299-0000	\$707.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/4/23	10/12/23	1023-2023	HUMANA	2191-299-0000	\$66.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/5/23	10/12/23	1024-2023	AARP SUPPLEMENTAL	2191-299-0000	\$429.88	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/23	10/20/23	1027-2023	CGS	2191-299-0000	\$802.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/12/23	10/20/23	1028-2023	AETNA	2191-299-0000	\$352.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/16/23	10/20/23	1029-2023	CGS	2191-299-0000	\$261.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/16/23	10/20/23	1030-2023	UNITED HEALTHCARE	2191-299-0000	\$613.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/16/23	10/20/23	1031-2023	AETNA	2191-299-0000	\$1,838.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/23	10/20/23	1032-2023	PALMETTO GBA	2191-299-0000	\$368.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/23	10/20/23	1033-2023	HWHO	2191-299-0000	\$567.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/23	10/20/23	1034-2023	AETNA	2191-299-0000	\$574.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/23	10/20/23	1035-2023	US TREASURY DEPT OF VA	2191-299-0000	\$970.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/23	10/20/23	1036-2023	HUMANA	2191-299-0000	\$1,438.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/23	10/20/23	1037-2023	HWHO	2191-299-0000	\$1,797.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/23	10/20/23	1038-2023	AETNA BETTER HEALTH	2191-299-0000	\$315.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/19/23	10/20/23	1039-2023	ANTHEM BLUE	2191-299-0000	\$200.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/20/23	10/25/23	1043-2023	AARP SUPPLEMENTAL	2191-299-0000	\$114.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/20/23	10/25/23	1044-2023	OPTUM	2191-299-0000	\$288.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/20/23	10/25/23	1045-2023	UNITED HEALTHCARE	2191-299-0000	\$1,239.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/23/23	10/25/23	1046-2023	AETNA BETTER HEALTH	2191-299-0000	\$402.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/23/23	10/25/23	1047-2023	AARP SUPPLEMENTAL	2191-299-0000	\$409.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/23/23	10/25/23	1048-2023	ANTHEM BLUE	2191-299-0000	\$1,763.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/23/23	10/25/23	1049-2023	CGS	2191-299-0000	\$7,695.29	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/23	10/30/23	1067-2023	HNB-ECHO	2191-299-0000	\$374.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/27/23	10/30/23	1068-2023	AARP SUPPLEMENTAL	2191-299-0000	\$96.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/23/23	10/25/23	1050-2023	STATE OF OHIO	2191-299-0000	\$15,060.00	LIFE SQUAD SERVICES LCI 3RD QTR 2023(DIRECT DEPOSIT)
9/25/23	10/10/23	978-2023	TRUSTMARK HEALTH BENEFITS	2191-299-0000	\$589.40	LIFESQUAD SERVICES (DIRECT DEPOSIT)
9/25/23	10/10/23	979-2023	PERENNIAL ADVANTAGE OF OHIO	2191-299-0000	\$636.35	LIFESQUAD SERVICES (DIRECT DEPOSIT)
9/25/23	10/10/23	980-2023	THE HEALTH PLAN	2191-299-0000	\$313.33	LIFESQUAD SERVICES (DIRECT DEPOSIT)
					\$56,797.07	

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/3/23	10/13/23	1025-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$1,064.54	2ND HALF 2023 MANUFACTURED HOME LIKE REAL SETTLEMENT TAX YEAR 2023 (DIRECT DEPOSIT)
10/16/23	10/25/23	1041-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 OCTOBER 2023 (DIRECT DEPOSIT)
10/16/23	10/25/23	1042-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$7,413.59	LOCAL GOVT OCTOBER 2023 (DIRECT DEPOSIT)
10/23/23	10/25/23	1052-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,163.06	MOTOR VEHICLE LICENSE TAX SEPT 2023 (DIRECT DEPOSIT)
10/23/23	10/25/23	1051-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,052.45	NEW \$5 PERMISSIVE AUTO SEPT 2023 (DIRECT DEPOSIT)
10/23/23	10/25/23	1053-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,518.53	CENTS PER GALLON OCT 2023 (DIRECT DEPOSIT)
10/23/23	10/25/23	1054-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,933.18	OLD \$5 PERMISSIVE AUTO TAX SEPT 2023 (DIRECT DEPOSIT)
10/23/23	10/25/23	1055-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$22,120.89	GAS EXCISE TAX OCTOBER 2023 (DIRECT DEPOSIT)
					\$47,231.09	
9/1/23	10/11/23	983-2023	LCNB TRUST	1000-701-0000	\$5,297.39	SEPTEMBER 2023 INTEREST
9/1/23	10/11/23	984-2023	CD 15	1000-701-0000	\$348.94	SEPTEMBER 2023 INTEREST
9/7/23	10/11/23	985-2023	CD 44	1000-701-0000	\$1,061.64	SEPTEMBER 2023 INTEREST
9/8/23	10/11/23	986-2023	CD 46	1000-701-0000	\$1,082.88	SEPTEMBER 2023 INTEREST
9/8/23	10/11/23	987-2023	CD 36	1000-701-0000	\$5,671.23	SEPTEMBER 2023 INTEREST
9/8/23	10/11/23	988-2023	CD 37	1000-701-0000	\$1,008.56	SEPTEMBER 2023 INTEREST
9/11/23	10/11/23	989-2023	CD 39	1000-701-0000	\$1,029.79	SEPTEMBER 2023 INTEREST
9/11/23	10/11/23	990-2023	CD 40	1000-701-0000	\$6,301.37	SEPTEMBER 2023 INTEREST
9/11/23	10/11/23	991-2023	FHLB 8	1000-701-0000	\$562.50	SEPTEMBER 2023 INTEREST
9/11/23	10/11/23	992-2023	FHLB 9	1000-701-0000	\$660.00	SEPTEMBER 2023 INTEREST
9/13/23	10/11/23	993-2023	FHLB 16	1000-701-0000	\$5,468.75	SEPTEMBER 2023 INTEREST
9/14/23	10/11/23	994-2023	CD 48	1000-701-0000	\$1,104.11	SEPTEMBER 2023 INTEREST
9/14/23	10/11/23	995-2023	FHLB 17	1000-701-0000	\$6,166.67	SEPTEMBER 2023 INTEREST
9/15/23	10/11/23	996-2023	CD 41	1000-701-0000	\$966.10	SEPTEMBER 2023 INTEREST
9/15/23	10/11/23	997-2023	UST 5	1000-701-0000	\$468.75	SEPTEMBER 2023 INTEREST
9/19/23	10/11/23	998-2023	CD 33	1000-701-0000	\$211.48	SEPTEMBER 2023 INTEREST
9/25/23	10/11/23	999-2023	CD 35	1000-701-0000	\$504.82	SEPTEMBER 2023 INTEREST
9/25/23	10/11/23	1000-2023	FHLMC 16	1000-701-0000	\$1,031.25	SEPTEMBER 2023 INTEREST
9/27/23	10/11/23	1001-2023	CD 17	1000-701-0000	\$338.37	SEPTEMBER 2023 INTEREST
9/28/23	10/11/23	1002-2023	CD 14	1000-701-0000	\$325.16	SEPTEMBER 2023 INTEREST
9/28/23	10/11/23	1003-2023	CD 16	1000-701-0000	\$348.94	SEPTEMBER 2023 INTEREST
9/28/23	10/11/23	1004-2023	CD 22	1000-701-0000	\$359.52	SEPTEMBER 2023 INTEREST
9/25/23	10/11/23	1005-2023	INVESTMENT CD 35	1000-701-0000	\$398.40	Gain on Investment
					\$40,716.62	
10/23/23	10/26/23	1059-2023	FISCHER SINGLE FAMILY HOMES IV LLC	2031-892-0000	\$1,200.00	SNOW PLOW SERVICES SHAKER RUN 2022-2023
					\$1,200.00	
10/6/23	10/16/23	1026-2023	A KINMAN	2191-892-0038	\$200.00	TYLER KINMAN TUITION REIMBURSEMENT PMT 1 OF 48
					\$200.00	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss EMS/Fire Employment, Collective bargaining and Economic Development matters pursuant to ORC 121.22 (G) (1); (G) (4); (G) (8) at 9:03 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 10:28 a.m.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for October 9, 2023 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 23-10-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING UNPAID LEAVE OF ABSENCE
FOR DANIEL HILL**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have received a request from Daniel Hill for an unpaid leave of absence beginning October 19, 2023 for a period of time not to exceed eight (8) weeks from his position of Volunteer firefighter; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have reviewed and approved the request for unpaid leave of absence for a period of time not to exceed eight (8) weeks; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved the unpaid leave of absence for a period of time not to exceed eight (8) weeks.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. VanDeGrift	“YEA”

Resolution adopted this 31st day of October, 2023

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-10-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING UNPAID LEAVE OF ABSENCE
FOR MARK HALL**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have received a request from Mark Hall for an unpaid leave of absence beginning October 7, 2023 to November 10, 2023 from his position of part-time firefighter/EMT; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have reviewed and approved the request for unpaid leave of absence for a period from October 7, 2023 to November 10, 2023; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved the unpaid leave of absence for a period from October 7, 2023 to November 10, 2023.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. VanDeGrift	“YEA”

Resolution adopted this 31st day of October, 2023

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-10-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION WHEREAS THE BOARD OF TRUSTEES
OF TURTLECREEK TOWNSHIP
HAVE DETERMINED TO CREATE A NEW POSITION
WITHIN THE FIRE DEPARTMENT OF
FIREFIGHTER II/ADVANCED EMT AND ADOPT A
JOB DESCRIPTION FOR THIS POSITION**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have determined that a new position of Firefighter II/Advanced EMT is necessary within the Fire Department; and

WHEREAS, the Board of Trustees of Turtlecreek Township have adopted a job description for this position within the Fire Department effective October 31, 2023; and

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution to create the new position and adopt the job description for the position was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day October, 2023

Signed: _____ " YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-10-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE CHRISTOPHER POSEGA, EFFECTIVE NOVEMBER 27, 2023
AS A FULL-TIME FIREFIGHTER II/PARAMEDIC**

WHEREAS, a position of "Full-Time Firefighter II/Paramedic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Christopher Posega be hired as a Full-Time Firefighter II/Paramedic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Christopher Posega for the position of Full-Time Firefighter/Paramedic, effective November 27, 2023 at the rate of \$23.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of October, 2023

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-10-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE ASHLEY BROOKS, EFFECTIVE NOVEMBER 27, 2023
AS A FULL-TIME FIREFIGHTER II/ADVANCED EMT**

WHEREAS, a position of "Full-Time Firefighter II/Advanced EMT has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Ashley Brooks be hired as a Full-Time Firefighter II/Advanced EMT and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Ashley Brooks for the position of Full-Time Firefighter/Advanced EMT, effective November 27, 2023 at the rate of \$22.25 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of October, 2023

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-10-12
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE CASEY BREWER, EFFECTIVE NOVEMBER 27, 2023
AS A FULL-TIME FIREFIGHTER II/EMT BASIC**

WHEREAS, a position of "Full-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Casey Brewer be hired as a Full-Time Firefighter II/EMT Basic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Casey Brewer for the position of Full-Time Firefighter/EMT Basic, effective November 27, 2023 at the rate of \$22.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of October, 2023

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-10-13
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need to renew the Traffic Logix Cloud service for the speed radar sign for the Road Department; and

WHEREAS, the cost to renew the cloud service with Traffic Logix will be \$500.00; and

WHEREAS, the source of the funds for the renewal will be the Road Department Fund 2031 (2031-330-599-0000 Other – Other Expenses); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Traffic Logix Cloud service in the amount of \$500.00.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 31st day of October, 2023

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-10-14
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need for leaf removal in Stonewall Subdivision; and

WHEREAS, the cost of the leaf removal will be \$1,760.00 from Cardinal Landscaping; and

WHEREAS, the source of the funds will be the Road Fund 2031 (2031-330-360-0000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the leaf removal with Cardinal Landscaping in the amount of \$1,760.00

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 31st day of October, 2023

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-10-15
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township Road Department has a need to make repairs Utility 32; and

WHEREAS, the cost of the repairs will be the approximate amount of \$3,000.00 from various vendors; and

WHEREAS, the source of the funds will be the Road Fund 2031 (2031-330-323-0000 Repairs and Maintenance); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the cost of the repairs to Utility 32 in the approximate amount of \$3,000.00

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 31st day of October, 2023

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 23-10-16

Date of Resolution: October 31, 2023

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**RESOLUTION 23-10-18
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they rescind Resolution 23-10-06 regarding an amended certificate for ARPA First Responder Retention Grant.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 31th day of October, 2023.

Signed:	_____	" YEA"
	_____	" YEA"
Attest:	_____	Chief Fiscal Officer

**AMENDED PERMANENT
23-10-19
TOWNSHIP ANNUAL APPROPRIATION
RESOLUTION**

The **Board of Trustees** of TURTLECREEK TOWNSHIP, in WARREN COUNTY, OHIO met in REGULAR session on the 31st day of October, 2023, at the TOWNSHIP MEETING HALL with the following members present:

JIM VANDEGRIFT

DANIEL JONES

Mr. VanDeGrift moved the adoption of the following Resolution:

BE IT RESOLVED by the *Board of Trustees* of TURTLECREEK TOWNSHIP, WARREN COUNTY, OHIO that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending **December 31, 2023**, the following sums be and the same are hereby set aside and **appropriated** for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

Mr. Jones seconded the **Resolution** and the roll being called upon its adoption the vote resulted as follows:

MR. JIM VANDEGRIFT "YEA"

MR. DANIEL JONES "YEA"

Adopted October 31, 2023

Board of Township Trustees Fiscal Officer

THE STATE OF OHIO, WARREN COUNTY, SS:

I, AMANDA K. CHILDERS Fiscal Officer of the Board of Trustees
of Turtlecreek Township, in Warren

County Ohio, and in whose custody the Files, Journals and Records
of said Board are required by the Laws of the State of Ohio to be

kept, do hereby certify that the foregoing *Annual Revised Permanent
Appropriation*

Resolution is taken and copied from the original Resolution now on
file with said Board, that the foregoing Resolution has been compared
by me with the said original and that the same is a true and correct
copy thereof.

WITNESS my signature, this 31st day of October, 2023.

Township Fiscal Officer

ANNUAL APPROPRIATION

REVISED PERMANENT

RESOLUTION

BOARD OF TOWNSHIP TRUSTEES

Turtlecreek Township,

Warren County, Ohio.

Passed October 31, 2023

For the Fiscal Year Ending
December 31st, 2023

Filed _____, 20____

County Auditor

By _____
Deputy

End of Minutes.